

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

(Methods of Scrutiny the Committee is invited to consider for each item include: briefing note, report to the Overview and Scrutiny Committee (OSC), one day review by Task and Finish Group or in depth review by Task and Finish Group.)

Committee/ Themed Area	Date	Item	Purpose	Method of Scrutiny	Progress	Comment	Priority
Overview and Scrutiny Committee (OSC)	17 October 2011	Accommodation Strategy	To consider options to be put forward to Cabinet on the Accommodati on Strategy.	Report to OSC	Reported 17 October		
OSC (All themes)	17 October 2011	Briefing on the Amey Contract	To brief Members on the Contract.	Report to OSC	Reported 17 October		
OSC (Children and Education)	17 October 2011	Youth Justice Plan	To consider whether to comment on the Plan	Budget and Policy Framework Item Report to OSC	Reported 17 October		
OSC (All themes)	28 November 2011	Report on Budget Preparation and Emerging	To inform the Committee at an early stage of the	Budget and Policy Framework item Report to OSC	Reported 28 November	Follow up consideration scheduled for January 2012	

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		Options	Executive's thinking about the Budget.	and Interview Leader			
OSC (All themes)	TBC	Scoping reports for Task and Finish work.	To report on Scoping of matters identified in the Work Programme for Future Task and Finish and One day Review.				
OSC (All themes)	TBC	Content of Work Programme	To consider how the Committee might consider the work of Directorates, the Council's performance and hold Cabinet	Report to OSC			

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			Members and Directors to account.				
OSC (Corporate Services)	TBC	The Population, Management and Communication of the Forward Plan'	To consider this issue/or to propose a one day T&F group???	Report to OSC potentially followed by a T&F Group.			Was proposed to deal with at Ch/Vch mtg
OSC (Corporate services)	TBC	Accommodation Programme	To give further consideration to the accommodatio n programme	Report to OSC???			Clarificatio n needed re disposals plans
OSC (Enterprise and Culture)	TBC	Report on progress against the Executive's action plans for previous Scrutiny Reviews of Tourism and	To assess progress against the Executive's action plans.	Report to OSC			Delete if no update available

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		Volunteering					
OSC (Health and Wellbeing)	28 November 2011	Major Trauma Care	To determine formal response to proposals following period of public engagement.	Report to OSC			1
OSC (All themes)	9 December 2011	Local Development Framework	To receive a report on the consultation process.	Budget and Policy Framework Item Half/One day Review by OSC (Cllr Watts to be lead Vice- Chairman)	Reported 9 December	The latest consultation will close on 28 November. The Committee will be informed of the legal requirements governing consultation on the LDF and consultation process undertaken to date by the Council and invited to comment.	

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						The Committee will then have the opportunity to give consideration to an analysis of responses to the latest round of consultation and the proposals in the LDF in the New Year before consideration by Cabinet and Council.	
OSC (Corporate Services)	December 2011	Report of Income and Charging Task and Finish Group	To consider the Group's report and whether to recommend the findings to the Executive.	Report to OSC			Delayed because of PWC work. New timetable
OSC (All themes)	16 January 2012	Medium Term Financial Strategy and Budget 2012/13	To consider the Executive's Budget Proposals	Budget and Policy Framework item Report to OSC.			1

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			inviting the Committee's comments to Cabinet.				
OSC (All themes)	16 January 2012	Amey Performance and Funding Arrangements	To review current performance and consider whether there are any issues to which the Committee wishes to give further consideration.	Report to OSC			1
OSC (All themes)	January/February	Local Development Framework	To give consideration to an analysis of responses to the latest round of consultation and the	Budget and Policy Framework item One Day Review by OSC		Consideration needs to be given as to whether to consider the LDF in conjunction with the Local Transport Plan.	1 Timing to be adjusted April/May?

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			proposals in the LDF before consideration by Cabinet and Council.				
OSC (All themes)	January/February	Local Transport Plan	To review proposals in the Local Transport Plan in advance of their consideration by Cabinet.	Budget and Policy Framework item One Day Review by OSC (See LDF above)		See comment on LDF above	
OSC (Highways Transportation and Waste)	April/May 2012	Development of Waste Facility	To consider the proposed development of a waste facility in Worcestershire under the Joint Waste Disposal Contract and	Report to OSC			3

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			express views to Cabinet in advance of Cabinet consideration.				
OSC (All themes)	January 2012	Consideration of reports of first tranche of other Task and Finish Groups.	To consider whether to recommend the findings of the reviews to the Executive.	Report to OSC			1 Jan/Feb
OSC (Health and Wellbeing)	18 January 12	Meeting with Wye Valley NHS Trust and Herefordshire Healthcare Commissioning Group	To receive an update from each body.	Report to OSC			
OSC (Health and Wellbeing)	February 2012 (Tbc)	Meeting with 2gether Trust and West Midlands	To receive an update from each body.	Report to OSC			

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		Specialist Commissioning Team (TBC)					
OSC (Enterprise and Culture)	21 February 2012	Management Options For Cultural Services	To respond to request from Cabinet that the Committee consider the options	Report to Committee for ½ day review.			
OSC (Health and Wellbeing)	5 March 2012	Meeting with West Midlands Ambulance NHS Trust (and West MerciaCluster (tbc))	To receive an update from the Trust (and Cluster (tbc))				

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OSC (Health and Wellbeing)	19 March 12	National Health Policies	To ensure members of the Committee are up to date with the latest national initiatives and their implications.	Report to OSC		A small informal group of OSC Members, including the Vice Chairman for Health and Well Being will receive regular updates on health matters.	? 3 or 1
OSC (Corporate Services)	19 March 12	Executive Response to Income and Charging Review	To consider whether the Committee agrees with the Executive's response to the findings of the Income and Charging Review	Report to OSC			1
OSC	19 March 12	Review of Safer Herefordshire	To review performance	Report to Committee in			1

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(Health and Wellbeing)		proposals (Community Safety Partnership).	of Safer Herefordshire and priorities for the year ahead	accordance with statutory requirement to undertake Crime and Disorder Scrutiny.			
OSC (All themes)	23 April 2012	Executive Responses to first tranche of Task and Finish Reviews	To consider whether the Committee agrees with the Executive's response to the findings of the various reviews.	Report to OSC			1
OSC (Health and Wellbeing)	September 12 March 12	Make Ready and Pathways Ambulance Service	To review the new system of managing deployment of ambulances after 9 months	Report to OSC/one day review by OSC if appropriate.			1

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			of operation.				
OSC (Children and Education/ Health and Wellbeing)	TBC	Children's health and wellbeing (a focus on Childhood obesity)	To examine the data on Childhood weight and obesity, consider the implications and make recommendati ons on any action needed by Herefordshire Public Services.	One day Review by OSC			1
Children and Education	February/Ma rch 2012	Education in Herefordshire	To consider the implications of national policy changes for the Herefordshire	Task and Finish Review Report to Cttee (decide then if more in-depth work required.			

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			Learning Community. In particular to consider the changes as a result of the Academies Act and associated legislation and national changes, as well as the guiding vision and principles being developed for Herefordshire. (To be scoped)				
Corporate	TBC	Community Infrastructure Levy	To respond to Cabinet's request that Scrutiny look into the principles that	Task and Finish Review		It has been suggested that a Task and Finish Review should be undertaken prior to a consultation exercise and a further Task and	1

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			might underpin a Community Infrastructure levy			Finish Review undertaken following the consultation exercise to make recommendations to Cabinet.	
Enterprise and Culture	TBC	Tourism and the use of the River Wye	Scope to be determined	Task and Finish review		What outcomes are achievable?	2
Enterprise and Culture	TBC	Proposals for methods of service delivery within this themed area (eg heritage services.)	Scope to be determined	Report to OSC			Was 2 (now 1 given request from Cabinet?)
Enterprise and Culture	Spring 2012	Broadband	To consider progress in delivering Broadband within the County. Pre	One day Task and Finish review			4 Park for now – appears to be

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			decision scrutiny prior to letting joint contract.				progressing
Environment, Housing and Planning	TBC	Affordable Housing	Scope to be determined	Task and Finish Review		Management and Allocation Community Land Tax	1 ?
Health and Wellbeing	TBC	Access To Health	To consider access to a range of services including Stroke Services. Scope to be determined	Task and Finish Review			2 Meeting with WVT will allow considerati on of how Hereford will roll out services?
Highways Transportation and Waste	TBC	Park and Ride	To review park and ride provision for Hereford City	Task and Finish Review		Consideration needs to be given to timing of this work and whether it is to take	Check with Asst Director.

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			in the context of the Local Transport Plan.			place prior to consideration of the LTP or afterwards.	
Highways Transportation and Waste	TBC	Variable speed limits within short distances	To investigate examples of roads having speed zones changing for a short distance to a higher limit and then reverting to a lower limit.	One day Task and Finish review		Consideration needs to be given to timing of this work and whether it is to take place prior to consideration of the LTP or afterwards.	3

Progress on Current Reviews

Review	Meetings	Comment
Council Procurement Policy and Local Business and Local Employment	20/9 14/10 25/10 9/11 16/11 7/12 5/1/12 13/1	Background documentation has been prepared and circulated to the Group. T Presentation received on current procurement arrangements. Meetings held with Chamber of Commerce, Halo and Shaw Homes, Director of Places and Communities, Chief Officer – Finance and Commercial. A public meeting also held to which local businesses were invited. Meeting held with Amey and vist undertaken..
Income and Charging	28/9 10/10 24/10 13/12	Background documentation has been circulated to the Group and additional information requested. Scope of review was tightened following clarification on the timescale within which the Group needs to report. However, the Council has now commissioned a piece of work by PriceWaterhouseCoopers (PWC) which covers ground the Group had proposed to cover. The Group is therefore refocusing its approach and as its next step intends to analyse and comment on the work produced by PWC. Presentation received form PWS can some initial comments submitted to the Commerical Board. Further report from PWC awaited.
Planning System Review – Development Control and the operation of the Constitution	22/9 10/10 18/10	Background documentation has been prepared, circulated to the Group and discussed. Arrangements made for visit to Planning Department to walk through the planning process.

Review	Meetings	Comment
	14/11	Further meeting held to discuss further issues contained in the scoping statement. Arrangements are being made for the Group to visit another planning authority. Results from the government's Planning Advisory Service questionnaire of services users is awaited. initial drafting of the final report has commenced.
Safeguarding Adults	21/9 21/10 21/11 2/12 26/01/12	Background documentation has been prepared and circulated to the Group. The scope of the review has been discussed and refined. The next meeting will seek the views of the Care Homes Providers Forum. Meeting to consider operational safeguarding Visits to Care Homes on Leominster and Lyonshall Interviews with CQC and Adult Safeguarding Meeting to discuss initial draft report
Safeguarding arrangements for Children	25/8 15/9 14/10 22/11 8/12 13/01/12	Background documentation has been prepared and circulated to the Group. Interviews held with Police and Heads of Service. Next meeting is to consider arrangements for looked after children. Review Group will meet with Foster Carers in Moor House Meeting with young people in care at Centre 18 Meeting to discuss initial draft report
Tourist Signing (Brown Signs)	6/9 29/9/11 (Site visit)	Background documentation has been prepared and circulated to the Group. The terms of reference have been widened to include a review of guidance provided on temporary event signage and a review of temporary signage

Review	Meetings	Comment
	20/10 8/11 21/12/11	delivery. A site visit has been held for the Group to observe signing issues. Interviews are also being programmed. Further aspects considered and conclusions considered for drafting of the final report. A draft of the final report has been issued to the Group for comment. Depending on the views expressed the Chairman will decide whether a further meeting is required.